

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the account receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

SUTTON VENY PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role):

Tekla Hicks, Clerk & RFO

Date:

07/04/2025

Balance per bank statements as at 31/3/25:

[add more accounts if necessary]

account 1
account 2
account 3
account 4
account 5
account 6
account 7
account 8

£ £

23,457.3

23,457.3

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

[add more lines if necessary]

item 1
item 2
item 3
item 4
item 5
item 6
item 7
item 8

0.00

Add: any un-banked cash as at 31/3/25

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Net balances as at 31/3/25 (Box 8)

23,457.3