

Sutton Veny Parish Council

Application for Grants

The aim of Sutton Veny Parish Council Grant Scheme is to promote community activity within the parish. By providing financial support for community organisations working for the benefit of residents, the Parish Council's intention is to improve the range of activities and services on offer to the villages.

Grants, up to a maximum of £250 can be awarded to new as well as existing organisations based within the Parish dependant on funds available in the Parish Council budget.

Each application will be considered on its merit and grants will not necessarily be available on an annual basis. There is a limited budget each year, and the total amounts requested usually exceed the total funds available. You will need to include accounts or, in the case of a new organisation, a budget. Details of what we need can be found at the end of the application form.

If you have any queries or require help in completing the application form, please contact:

Parish Clerk
5 Walnut Close
Sutton Veny
BA12 7BS
Tel: 07801 090335
clerk@suttonvenypc.co.uk

Applications will be considered at future Parish Council meetings, all dates can be found on the Parish Council website. www.suttonvenypc.co.uk

All applications will need to be submitted at least two weeks before the date of the meeting so that it can be included in a published agenda. Preferably in a digital format.

Sutton Veny Parish Council

Name of Organisation:

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Name of Applicant:

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Address:.....

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Tel.....

Position held in the Organisation:

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Aims and Purpose of the Organisation:

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What project or activity would the money be used for and how would it benefit the Parish?

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How many people or what proportion of the people who would benefit live in the Parish?

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What is the total cost of the project or activity?

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Specifically, how much money are you requesting from the Parish Council towards the project or activity? *(The maximum request is £ 250)*

Amount requested

Sutton Veny Parish Council

£.....

If the money requested only forms a part of the overall cost, what would this grant be specifically spent on in the context of the project or activity?

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Is the Organisation: **(a)** not for profit? Yes ☐ No ☐ **(b)** a charitable organisation? Yes ☐ No ☐

Has a grant application for this project or activity been made to any other local authority or organisation? Yes ☐ No ☐

If Yes, please give details and the result of the application if known:

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If your grant application is successful, please name to whom the cheque should be made payable.

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This application must be supported by a Financial Statement showing Income and Expenditure and Balance Sheet for the previous accounting year. For new initiatives or activities, a budget forecast will be acceptable. All questions on this form must be completed but you may attach supporting information.

Press and Publicity - By receiving and accepting your grant you have given permission to the Parish Council that it may publicise the grant and organisation which has benefitted.

Signed Date